



October 1, 2004

OKLAHOMA BULLETIN NO. OK250-5-1

**SUBJECT: FNM – National Organization of Professional Black NRCS Employees
12th Annual Training Conference, December 13 – 17, 2004**

Purpose: To inform employees of upcoming conference

Expiration Date: September 30, 2005

ACTION REQUESTED BY OCTOBER 25, 2004

The National Organization of Professional Black NRCS Employees (The Organization) will host its 12th Annual Training Conference from December 13-17, 2004, in Sacramento, California. This year's theme is, "*Western Diversity: Many Faces, Many Dreams, One Vision – Conservation*". For more information on the conference please go to the website: <http://www.nrcs.usda.gov/intranet/organ/>

Justification to attend this meeting at government time / government expense is listed below:

1. Receiving an award, citation, or commendation
2. Receiving a scholarship
3. Presenting a topical paper or poster
4. Member of the Chief's staff
5. Training (providing or fulfilling a training need)

A block of rooms has been reserved at the Sacramento Doubletree Hotel. Remember to ask for the NRCS Black Employee Organization Training Conference meeting room rate. For reservations call 1-800-222-TREE OR 916-929-8855. It is suggested that you go ahead and make reservations if you want to attend the meeting. If for any reason you have to cancel your reservations, or are not approved to attend, and do not wish to go on personal expense, the reservations would then need to be cancelled by the employee.

Requests for attendance approval should be sent through the regular supervisory channels before reaching my office for final approval no later than October 25, 2004. A list of attendees will be compiled and forwarded to national headquarters.

/s/

M. DARREL DOMINICK
State Conservationist

Dist: AE

