



June 2, 2004

OKLAHOMA BULLETIN NO. OK250-4-28

SUBJECT: FNM – Changes in Vendor Requirements for Disbursements.

Purpose: To inform employees of recent changes in vendor information requirements.

Expiration Date: September 30, 2004

Effective February 9, 2004, the National Finance Center (NFC) began implementation of the Debt Collection Improvement Act (DCIA) of 1996.

The DCIA requirements apply to vendors who are not paid solely through the government purchase card. The DCIA mandates the use of the electronic funds transfer (EFT) payment method for government disbursements unless the vendor qualifies for a waiver. In most cases, waivers apply only to those vendors who are receiving a one time only payment, or do not have an account at a financial institution.

In order for payments to be made through NFC, vendors must be established in the NFC vendor table (VEND). All new vendors must supply the required EFT information. At this time, vendors who are already established in the vendor table are not required to submit supplemental EFT information.

Attached is a vendor code form for miscellaneous payments (non-program payments) to be completed and signed for new vendors. The vendor code form should now be used to set up or change a vendor's EFT information.

If you have any questions on EFT or setting up vendor files, please contact your zone office assistant or Financial Management.

A handwritten signature in black ink that reads "M. Darrel Dominick".

M. DARREL DOMINICK
State Conservationist

Attachment

DIST: AE