EXAMPLE: Wetland
(Consumptive - Pumping from Creek)
[Focus on Pumped amounts, NOT storage]

APPLICATION FOR A PERMIT TO USE SURFACE OR STREAM WATER

OKLAHOMA WATER RESOURCES BOARD
3800 N. CLASSEN BLVD.
OKLAHOMA CITY, OK 73118 (405) 530-8800

FILING FEE MUST ACCOMPANY APPLICATION

Amount applied for	Fee
0 - 320 acre-feet	$125.00
321 - 640 acre-feet	$200.00
641 - 1500 acre-feet	$250.00
Over 1500 acre-feet	$250.00

Plus $100.00 for each increment of 500 acre-feet over 1500 acre-feet

OFFICE USE ONLY

Application No._____ Type of Permit_____
Stream System Code_____ Reservoir Code_____
Hydrologic Unit Code _____

1. NAME AND ADDRESS

a. Print the applicant's full name and mailing address, complete with zip code. If the applicant is a corporation, use the name and business address of the corporation.

Applicant Name Jack B. Hunter Phone(918) 555 - 6789
Address 999 Goose Lane
City Nowhere State OK Zip 70000

b. If the contact during the application process is someone other than the applicant listed above, print the name and mailing address of the contact person.

Contact Name Same as above Phone (____)_____ - _____
Address _____
City _____ State _____ Zip _____

2. TYPE OF SURFACE WATER PERMIT REQUESTED (Check one)

☐ **Regular Permit** - authorizes diversion and use of water on a year-round basis.
☐ **Seasonal Permit** - authorizes diversion and use of water for specified time periods during the calendar year.
☐ **Term Permit** - valid for a term of years and does not vest the holder with any permanent right.
(Provide ending date for term permit _____).
☐ **Provisional Temporary Permit** - authorizes diversion and use of water for a period not to exceed three months and does not vest the holder with any permanent right. Request a separate form from the Oklahoma Water Resources Board for this permit application.

DATE OF RECEIPT OF APPLICATION
(FOR OFFICE USE ONLY)

Application No. _____

3. AMOUNT OF WATER TO BE APPROPRIATED

State total amount of water applied for in acre-feet per calendar year. One acre-foot of water will cover one acre of land one foot deep and is equal to 325,851 U.S. *gallons. The diversion rate is the maximum rate of withdrawal, in gallons per minute, of water from the pond, lake, spring or other definite stream.*

Application is made to take and use 210 acre-feet of surface water annually at a rate not to exceed 500 gallons per minute.

4. PURPOSE(S) FOR WHICH WATER WILL BE USED

a. List the purpose or purposes for which the water would be used if the permit is granted and list the number of acre-feet for each purpose. Be sure that the sum of the amounts listed below equals the total acre-feet in #3 above. If the water is to be used to irrigate crops, list IRRIGATION as the purpose and list the sum total acre-feet for all crops.

OFFICE USE ONLY
SIC CODES

210 acre-feet of water will be used for Rec., fish., wildlife - Wetland

_____ acre-feet of water will be used for _____

_____ acre-feet of water will be used for _____

_____ acre-feet of water will be used for _____

n/a

b. *If the water requested is for irrigation purpose, state the total number of acres that will be irrigated. The land to be irrigated must be shown on plat(s) attached to the application. The amount of water requested should be based on types of crops to be grown and cropping patterns proposed. The Board will use appropriate publications and information the applicant submits in determining amount of water needed.*

_____ acres of land are proposed to be irrigated. The proposed crops are _____

5. DIVERSION(S) OF WATER: Source, Location and Method of Diversion

a. If the water is to be used in a pond, lake or reservoir and will not be pumped or moved from one location to another, check here. ☐

** *b. For each diversion point, state the amount of water, in acre-feet, to be diverted annually and give the legal description to the nearest ten (10)-acre tract. Also show the point(s) of diversion on the plat, as shown on the sample provided. If you are applying for more than one diversion point, then a photocopy of Section 5 shall be filled out completely for each additional diversion point and attached to the application. If the water is to be used in a pond, lake or reservoir and will not be pumped or moved from one location to another, then use the location of the dam or spillway as the point of diversion. Complete all parts of paragraph 5b. for each additional diversion point on a separate sheet of paper and attach to application.*

#1 110 acre-feet of water will be diverted from: [location of pump]

SE 1/4 of NE 1/4 of SE 1/4 of Sec. 0 Twp. 0 N ☒ S ☐ Rge. 0 EIM ☐ WIM ☒ ECM ☐ in Pistol County

(1) *If the water will be taken from a stream or spring, enter the stream or spring name. If the stream or spring is unnamed, enter as tributary of a named stream, such as "Unnamed tributary of Wolf Creek."*

Direct diversion from stream: Gator Creek
Name of Stream

5. DIVERSION(S) OF WATER: Source, Location and Method of Diversion

a. If the water is to be used in a pond, lake or reservoir and will not be pumped or moved from one location to another, check here. ☐

b. For each diversion point, state the amount of water, in acre-feet, to be diverted annually and give the legal description to the nearest ten (10)-acre tract. Also show the point(s) of diversion on the plat, as shown on the sample provided. If you are applying for more than one diversion point, then a photocopy of Section 5 shall be filled out completely for each additional diversion point and attached to the application. If the water is to be used in a pond, lake or reservoir and will not be pumped or moved from one location to another, then use the location of the dam or spillway as the point of diversion. Complete all parts of paragraph 5b. for each additional diversion point on a separate sheet of paper and attach to application.

#2 100 acre-feet of water will be diverted from:

SW 1/4 of NE 1/4 of SE 1/4 of Sec. 0 Twp. 0 N ☒ S ☐ Rge. 0 EIM ☐ WIM ☒ ECM ☐ in Pistol County

(1) *If the water will be taken from a stream or spring, enter the stream or spring name. If the stream or spring is unnamed, enter as tributary of a named stream, such as "Unnamed tributary of Wolf Creek."*

Direct diversion from stream: Gator Creek
Name of Stream

Application No. _____

(2) *If the water will be taken from a Soil Conservation Service (S.C.S.) Detention Reservoir, enter the number of the site and the watershed name:* n/a

S.C.S. Site No. _____ Watershed Name _____

(3) *If the water will be taken from some other public or private reservoir, enter the name of the stream dammed and name of the reservoir if available. If the stream is unnamed, enter it as a tributary of a named stream, such as "Unnamed tributary of Wolf Creek."*

Name of reservoir n/a on _____
Name of Stream

Reservoir is ☐ Existing (Date completed _____) ☐ Under Construction ☐ Planned

Storage of the reservoir: _____ acre-feet Average water depth: _____

Surface acres: _____ Yield: _____

(4) *Method of Diversion:*
If by gravity, enter the size and carrying capacity of the main canal or conduit and the size of headgate.
If by pump, enter the size, type and number of pumps, kind and horsepower of engine or motor, inlet and outlet size and the maximum capacity of each pump, in gallons per minute.

Method of diversion will be by: ☒ Gravity Wetland embankment
Size, etc.

☒ Pump Unknown at this time
Size, Type of pump, etc.

(5) Do you own or lease the land on which the point of diversion will be located? ☒ Yes ☐ No *If available, attach a copy of the deed, lease, etc. showing the right to use the point of diversion. If not available, the permit, if issued, will contain a condition requiring submittal of a copy of the right before water use begins.*

(6) Will water lines cross public right-of-ways or another landowner's property? ☐ Yes ☒ No *If yes, attach a copy of the easement. If not available, the permit, if issued, will contain a condition requiring submittal of a copy of the easement before water use begins.*

6. LEGAL DESCRIPTION OF AREA OF USE

a. *Describe the area of use to the nearest 40-acre tract. Also show this area on a plat as shown on the sample attached. Your local ASCS or NRCS office may provide you with an aerial photograph of your land at the same scale as the plat.* ***(Municipal and rural water entities refer to #8 below).***

100 acres in the E/2 ~~1/4~~ ____ 1/4 of Sec. 0 Twp. 0 N☒ S☐ Range 0 EIM ☐ WIM ☒ ECM ☐ of Pistol County

____ acres in the ____ 1/4 ____ 1/4 of Sec. ____ Twp. ____ N☐ S☐ Range ____ EIM ☐ WIM ☐ ECM ☐ of ____ County

____ acres in the ____ 1/4 ____ 1/4 of Sec. ____ Twp. ____ N☐ S☐ Range ____ EIM ☐ WIM ☐ ECM ☐ of ____ County

____ acres in the ____ 1/4 ____ 1/4 of Sec. ____ Twp. ____ N☐ S☐ Range ____ EIM ☐ WIM ☐ ECM ☐ of ____ County

b. FOR IRRIGATION ONLY Do you own or lease this land? ☐ Yes ☐ No *If yes, attach a copy of the deed or lease. If no, application should be made by the owner or the permit, if issued, will require that a deed or lease be submitted before use of water begins.*

Application No. _____

7. PLATS A plat must be completed and submitted with the application showing the following:

a. *The information requested in items 4b, 5 and 6 of this form.*
b. *The appropriate location and extent of the proposed storage and diversion works.*
c. *The location of the headgate, intake, pumping plant and point of diversion.*
d. *The course and name of river, stream or other source of water.*
e. *The position and area of all lakes, reservoirs or basins intended to be used or created, and the water lines thereof; and*
f. *All other ditches, canals, conduits, laterals, lakes or reservoirs (or other works or improvements affected) which the proposed works will intersect, or with which connection will be made.*

8. JUSTIFICATION OF PRESENT AND FUTURE NEED

a. *Irrigation - Completion of #4b. serves as justification of need for amounts requested for irrigation.*
b. *Municipal and rural water entities - Submit population projection figures and all other methodologies, calculations, and additional information used to determine amount of water requested. Submit a map of the municipal or rural water entity boundaries or service areas and the water line locations. The map must show points of reference or scale.*
c. *Industrial, Commercial and Agriculture (non-irrigation) - Submit methodology, calculations, and*
** *additional information used to determine amount of water requested.* [Based on pumping requirements to re-fill after a draw-down]

SIGNATURES The application must be signed as follows:

a. *If the applicant is an individual, the application shall be signed by the applicant, or his duly appointed agent who shall present evidence of authority to act as agent with the application.*
b. *A joint application shall be signed by each applicant or his duly authorized agent, provided that a joint application by husband and wife may be signed by either party. (Joint applicants are required to select one among them to act for and represent the others in dealing with the Board.)*
c. *If the application is by a partnership, the applicant shall be designated by the firm name followed by the word "a Partnership," and the application shall be signed by each of the general partners or, if signed by one partner or other agent, a written statement of that person's authorization to make the application, signed by the other parties in interest, shall be attached to the application.*
d. *In the case of an estate or guardianship, the application shall be signed by the duly appointed guardian or representative of the estate, and a certified copy of the letters issued by the court shall be attached to the application.*
e. *In the case of a water district, count, municipality, etc., the application shall be signed by a duly authorized official, and a certified copy of the resolution or other authorization to make the application shall be attached.*
f. *In the case of a private corporation, the application shall be signed by a duly authorized person and , if not attested by the secretary or assistant secretary, a copy of the authorization shall be attached to the application;*

An attorney duly licensed to practice law in Oklahoma may sign an application for an applicant he or she represents. The Oklahoma Bar Association number must be indicated.

Subscribed and sworn before me

this 1st day of January ~~19~~xx 2004

Ima Notary
Notary

My commission expires on: 12-31-2025

I swear and verify that the above information is true and accurate to the best of my knowledge, and that I will comply with all applicable laws and regulations of the State of Oklahoma.

Jack B Hunter
Signature of Applicant

Title (if applicable)

Telephone (918) 555 - 6789

Application No. _____

APPLICATION SUBMISSION AND PROCESSING

To be deemed complete, the submitted application must include:

a. *The appropriate filing fee.*
b. *The original application, typed or printed in ink, signed and notarized.*
c. *Plat(s) showing the information requested in items #4b, #5, #6, #7 and #8 above and as otherwise instructed on this form.*
d. *Deed(s), lease(s), and / or letter(s) of consent, if available.*

When the application is deemed complete, you will receive instructions about publishing notice of the application in a newspaper. If a proper protest to your application is received, a hearing will be scheduled. After the protest period and hearing if required, the application will be presented to the Board for consideration. Application processing time is about 60 to 90 days. You may apply for a provisional temporary permit which is effective for up to 90 days if you have an immediate need for water.

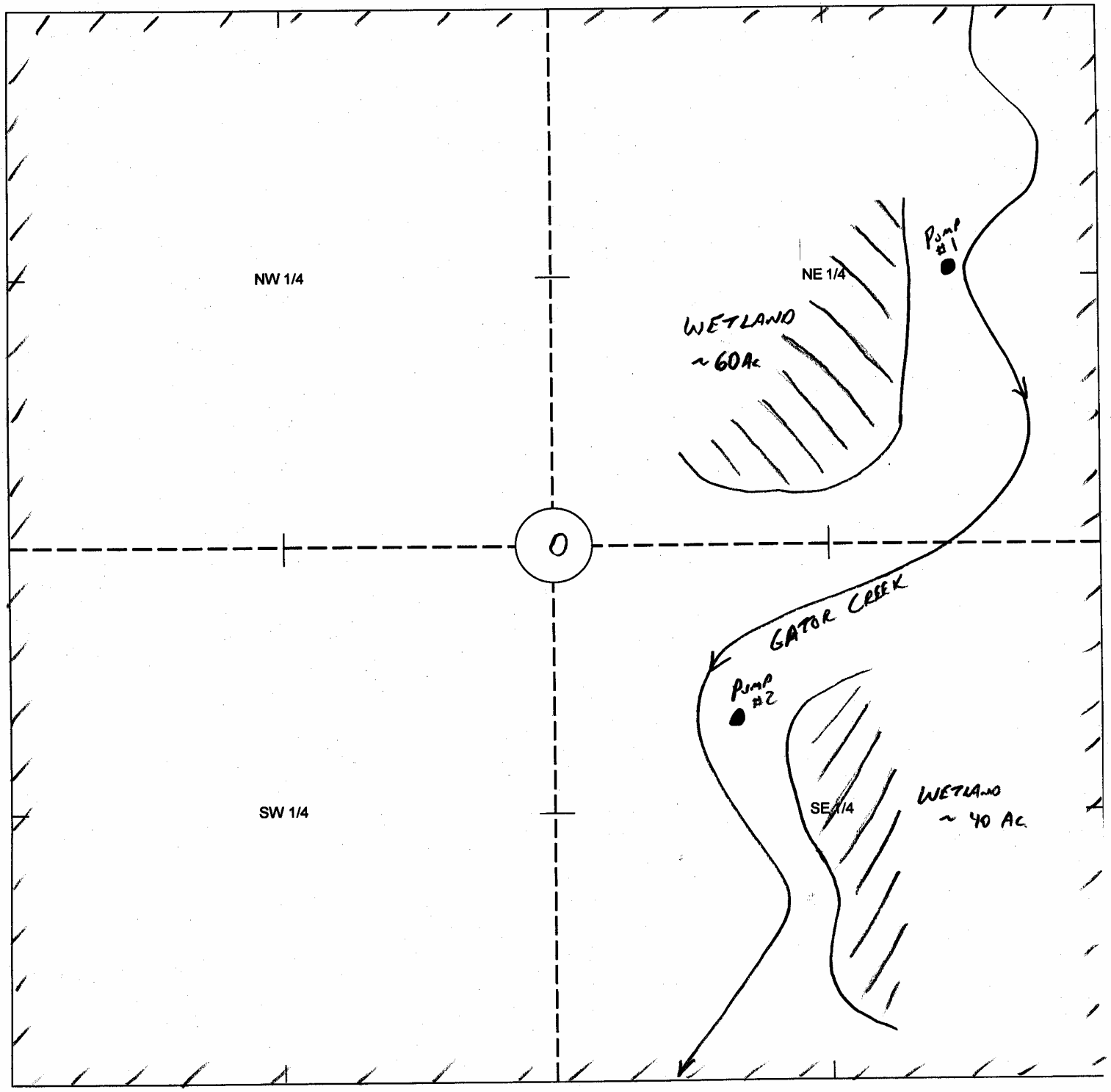
If you believe that within the first seven (7) years after issuance of your permit you will not be able to use the full amount of water applied for, please contact Board staff.

OKLAHOMA WATER RESOURCES BOARD
APPLICATION PLAT

Surface Water Application No._____

Applicant Jack B. Hunter

Stream System Code_____
(OFFICE USE ONLY)



Legend:

Section 0 Twp. 0 N☒ S☐ Rge. 0 EIM☐ WIM☒ ECM☐ County Pistol

● Point of Diversion

Land Owned or Leased

Land Irrigated or Area of Use

Prepared by:

John Q. Public
SIGNATURE

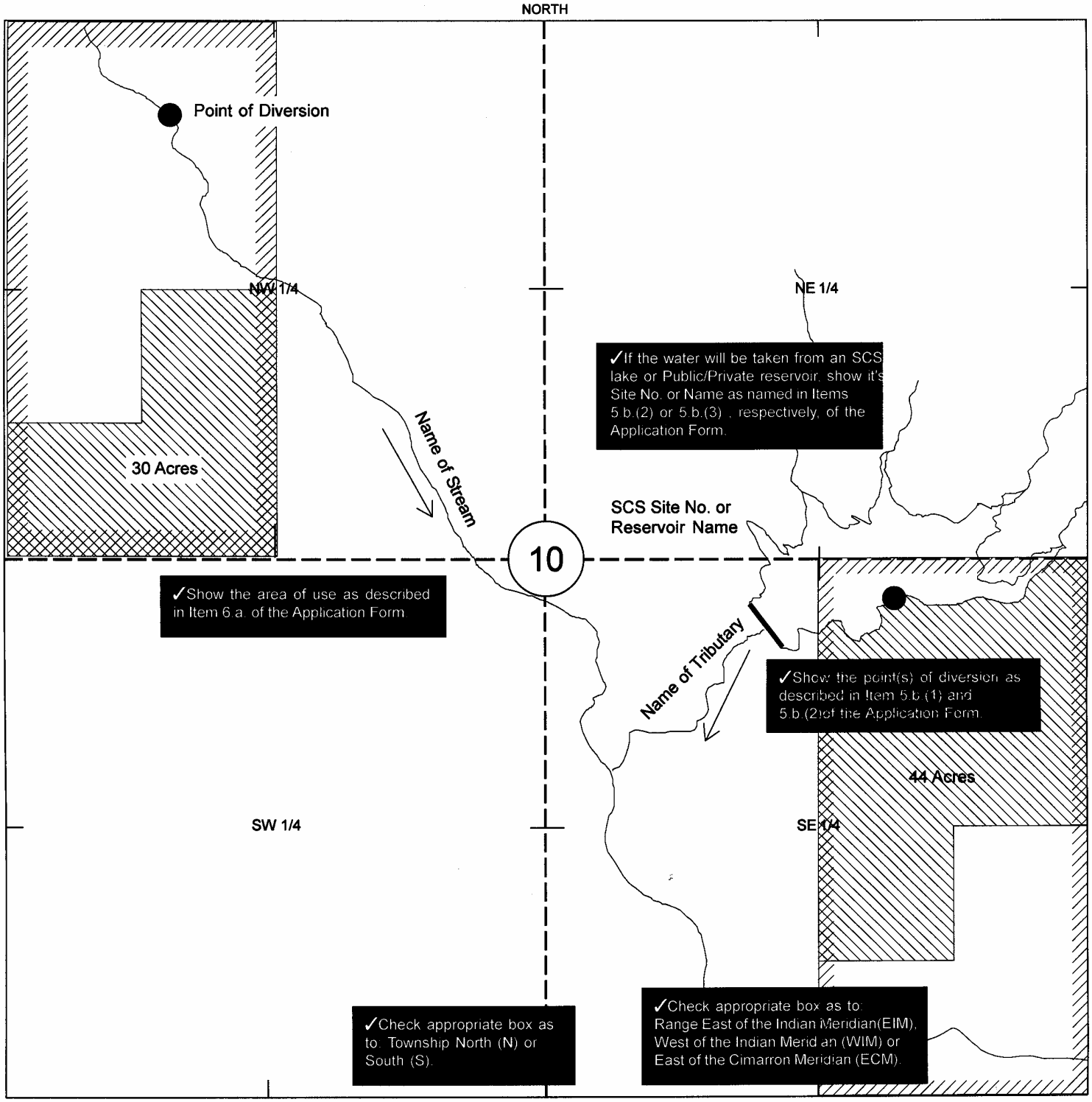
Soil Conservationist - NRCS
TITLE (IF APPLICABLE)

OKLAHOMA WATER RESOURCES BOARD
APPLICATION PLAT INSTRUCTIONS

Surface Water Application No. 95-000

Applicant Joe Roberts

Stream System Code _____ (OFFICE USE ONLY)



Legend:

- ● Point of Diversion
- Land Owned or Leased
- Land Irrigated or Area of Use

Section 10 Twp. 7 N☒ S☐ Rge. 15 EIM☐ WIM☒ ECM☐ County Kiowa

Prepared by:

_____
SIGNATURE

_____
TITLE (IF APPLICABLE)