



Natural Resources Conservation Service
Anytown Field Office
XXXXXXXXXX
XXXXXXXX, OK XXXXX-XXXX
Telephone (XXX) XXX-XXXX

Enter Date Here

Ms. Sample Letter
Floodplain Manager
PO Box 2003
Anytown, Oklahoma 77777

RE: Notification of Wetlands Reserve Program Wetlands Restoration Activity

Dear Ms. Letter:

This is to provide notification of scheduled wetland restoration activity on land enrolled in the Wetlands Reserve Program (WRP). Restoration activity will be initiated on land legally described as NW1/4 14-77N-80W beginning in August 2004 and continuing for approximately 3 months. Through the authorities of the Food Security Act of 1985, as amended, NRCS acquires Wetlands Reserve Program (WRP) easements for restoration of converted or manipulated wetlands. Under the provisions of the easement NRCS completes conservation measures that will restore, protect, and enhance the wetland function and values of the property.

The WRP is not subject to state or local regulation by floodplain zoning authorities because Congress has not made the WRP explicitly subject to the National Flood Insurance Program. Therefore, NRCS will not apply for a permit for the wetlands restoration work in the floodplain performed under the WRP program. NRCS is required by federal regulation (E.O. 11988 and 7 CFR, Part 650.25) to evaluate all NRCS activities in floodplains. The determination of potential effects on the 100-year flood elevation will be considered and efforts employed to limit such effects.

Since the local floodplain board serves as a point of contact for citizens inquiring about activity in floodplains, this notification will serve you in responding to these inquiries. Feel free to forward inquiries directly to this office. Also, provide this office any concerns or issues that you or the local floodplain board may have regarding the restoration on this property. Please provide communication regarding WRP restoration in writing.

Respectfully,

Joe Conservationist
District Conservationist

cc:

Lonnie Ward, Natural Hazards Program Specialist, FEMA, Region VI
Federal Center; 800 North Loop 288; Denton, TX 76209-3698.