



Natural Resources Conservation Service
State Office
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June 10, 2003

OKLAHOMA BULLETIN NO. 250-3-20

SUBJECT: Federal Women's Program Manager Training and Federally Employed Women's Conference (FEW)

Purpose: To inform employees of Annual Federal Women's Program Training and Conference.

Expiration Date: September 30, 2003

ACTION REQUIRED BY: JUNE 23, 2003

The NRCS Federal Women's Program Manager Training will be held in conjunction with the Federally Employed Women's Conference (FEW) in Chicago, Illinois, July 7-11, 2003. This year's theme is, "Building Tomorrow's Leaders Today." NRCS employees serving as collateral duty Federal Women's Program Managers (FWPM) are encouraged to attend. Attendance at this training conference will develop skills and abilities essential to carry out their duties.

A block of rooms has been reserved under FEW NTP at the Sheraton Chicago Hotel (312-329-7000) and the Hyatt Regency Chicago Hotel (800-233-1234). A complete information and registration package may be obtained on the internet at www.FEW.org.

The following attendance categories will receive approval consideration on a "Government Time and Expense" basis:

- Receiving an award, citation, or commendation
- Receiving a scholarship
- Presenting a Topical Paper or Poster
- Member of Chief's Staff
- Training (providing or fulfilling a training need)

Please go through the appropriate channels of approval for meeting attendance if you would like consideration to attend this conference. The OK-FNM-1, approved by supervisors, must be received in my office by **June 23, 2003**, for review and approval before forwarding to the regional office for further approval.

/s/ (John Glover – Acting)

M. DARREL DOMINICK
State Conservationist

DIST: AE